

# Stelling Minnis Parish Council Agenda

**To All Members of the Council, Press and Public**

**Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on Wednesday 9th January 2019 in Stelling Minnis Village Hall commencing at 7.30 pm**

*Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.*

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**1. Apologies and absences:**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

**2. To Receive Declarations of Interest and Dispensations:**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

**3. Minutes of the Parish Council Meeting:**

To consider the minutes and if in order sign as a true record

5.2 Minutes of Parish Council Meeting 7<sup>th</sup> November 2018

**4. Matters arising from the minutes:** (not included in other agenda items)

**5. Public Participation and Comment:**

Meetings of the Parish Council are not public meetings, but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Parish Council Chairman authorises them to do so. Members of the public may not take part in the Parish Council meeting itself.

**6. Correspondence:**

6.1 To table items of late correspondence

6.2 Items circulated

6.2.1 KALC Winter Events

6.2.2 F&HDC Tax Base 2019/20

6.2.3 NALC CEO Bulletin (16/12/18)

6.2.4 KALC News

6.3 Items acted on

6.3.1 Lost Word Campaign

6.4 Items for discussion

6.4.1 CPRE Women and The Countryside Meeting 6/2/2019

**7. Planning:**

**7.1 To table late planning applications received for consideration.**

**7.2 To table planning applications dealt with since last meeting**

- 7.2.1 Y18/1558/FH The Barn Bossingham Road  
Change of use from Class B1 (mechanics garage) to Class D1  
(outpatient physiotherapy clinic). SMPC Vote: Approve
- 7.2.2 Y18/1472/FH Lyndale Minnis Lane  
Erection of single storey rear extension. SMPC Vote: Approve
- 7.2.3 Y18/1403/FH 5 Minnis Field Curtis Lane  
Erection of a rear conservatory SMPC Vote: Approve

**7.3 To table decisions by the Planning Authority since the last meeting.**

**7.4 Radstone Gate (formerly Stonegate Development)**

**7.5 Other Planning Matters**

- 7.5.1 Fryarne Park Wood Encampment
- 7.5.2 Land adjoining Bower Farm House Bossingham Road
- 7.5.3 Stone Farm Stone Street

**8. Noticeboard:**

- 8.1 To consider estimates for repair

**9. New Residents Welcome Pack:**

**10. Village Maintenance:**

- 10.1 Post Box – Bossingham Road
- 10.2 Winterbourne Curtis Lane Drainage
- 10.3 Damaged paving slabs opposite Village Shop (UK Power)

**11. HIGHWAYS:**

- 11.1 Speed limit Bossingham Road and Wheelbarrow Town – Update
- 11.2 Additional signage on the Minnis
- 11.3 Street Names and Finger Post damage

**12. Parish Council Emails**

- 12.1 To consider setting up dedicated Parish Council emails for Councillors and Clerk

**13. Reports:**

- 13.1 SMPC Website Report Nick Smith
- 13.2 Kent County Council Cllr Carey
- 13.3 FHDC District Council Cllrs Carey/Hollingsbee
- 13.4 KALC Shepway Area Committee Cllr Dudas
- 13.5 Kent Community Police PCSO Mills
- 13.6 Stelling Minnis Common/Minnis Managers Cllr Day & Haffenden
- 13.7 Stelling Minnis Village Hall. Cllr Stephen
- 13.8 Stelling Minnis Windmill. Cllr Hubble
- 13.9 Parish Council Accounting Package Clerk/RFO

**14. Finances: Appendix B**

- 14.1 Update of accounts for 2018/19 including payments received
- 14.2 Accounts for payment
  - 14.2.1 KCC Rose and Crown
    - Cheque Number 400241 £2,000.00
  - 14.2.2 Irene Bowie Salary December 18/January 2019
    - Cheque Number 400242 £ 480.40 £ 480.40
  - 14.2.3 Irene Bowie Expenses Printer £69.00
    - Cheque Number 400242 Stationary £41.75 £ 110.75

- 14.3 Late Payments to be discussed for approval and payment
- 14.3.1 EasyPC Accounts Package £ 60.00
- 14.4 Online Banking
- 14.5 2019-20 Precept and Budget

**15. Agenda Items for Next meeting:**

**16. Dates of Future Meetings:**

**6th March, 1st May (AMPC), 15th May (APM), 3rd July**

**Signed:** Irene Bowie Parish Clerk

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## **Appendix A:**

### **13.1 Stelling Minnis web site report for January 2019 PC meeting**

No major changes to web site although pages have been updated as required. SMPC has been asked to verify that their pages are in line with legislative requirements and meets the needs of the Parish Council, with Council to provide any missing or additional information required. I understand that this is in hand, although no feedback received as yet.

No requests for changes received from any clubs or societies.

SMPC meeting minutes (draft and approved) and agenda added to their page and removed when 5 years old. Planning application info and other notices added to the on line noticeboard when requested by Clerk and removed when time expired.

**Nick Smith – Webmaster.**

**2 January 2019**

### **13.6 Stelling Minnis Common/ Minnis Managers report**

Report from Minnis Managers for SMPC

The Managers have not held a meeting prior to the SMPC meeting.

Three of the Minnis cattle have calved, the other two are imminent...

FOSM have been working very hard every fortnight clearing the vegetation along the side of Minnis Lane. Once at the Rose and Crown works to improve visibility and better clearance along the bus route will be complete. Visibility along Bossingham Road has been massively improved which will enhance the safety of both users of the Common and vehicular traffic alike. Specimen trees have been left, but sadly the large Ash tree along Minnis Lane was professionally examined and deemed dangerous so had to be felled.

We have had no news about the tree survey and this will be an agenda item for the owners at our next meeting.

Work parties will continue until the end of February. Many thanks to all the many volunteers.

Our advice from Natural England is to keep the number of bonfire sites to an absolute minimum. The ash enriches the soil whereas the aim is to impoverish the grassland. As a result, during the wet weather of late there has been some rutting around the fire site. Remedial action will be taken in the spring to return a level surface to the area.

It is interesting to note that aerial photographs have shown the despite the FOSM work parties the area of vegetation over the Common has been increasing year on year.

John Haffenden

