

Stelling Minnis Parish Council Agenda

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on Wednesday 4th September 2019 in Stelling Minnis Village Hall commencing at 7.30 pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.

1. Apologies and absences:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Minutes of the Parish Council Meeting:

To consider the minutes and if in order sign as a true record

3.1 Minutes of Parish Council Meeting 26th June 2019

4. Matters arising from the minutes: (not included in other agenda items)

5. Public Participation and Comment:

Meetings of the Parish Council are not public meetings, but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Parish Council Chairman authorises them to do so. Members of the public may not take part in the Parish Council meeting itself.

6. Correspondence:

6.1 To table items of late correspondence

6.2 Items circulated

6.2.1 NALC CEO Bulletin's

6.2.2 Rural Services Bulletin

6.2.3 The Kent Country Show 2019 25-26 August

6.2.4 KALC Dynamic Councillor Event

6.2.5 Kent Fire and Rescue Road Safety Experience Rural Services Bulletin

6.2.6 Bringing the NHS Long Term Plan to life in Kent and Medway: Your invite to one of four events Update - Cllr Carr

6.2.7 Local Government Brexit Bulletin 22 August

6.3 Items acted on

6.4 Items for discussion

6.4.1 KALC Training Events

6.4.2 KALC Finance and Transportation Conference 12th and 26th October

7. Planning:

7.1 To table late planning applications received for consideration

- 7.1.1 Y19/0922/FH Camping And Caravaning Site Rose & Crown
Section 73 application for variation of condition 2 (approved plans) of planning permission Y18/0456/SH (Erection of 13 dwellings with access from Minnis Lane) to enable external alterations, including the provision of terrace areas with glass balustrades to rear elevation and at fourth floor and replacement/additional dormers.

7.2 To table planning applications received for consideration

7.3 To table planning applications dealt with since last meeting

- 7.3.1 Y19/0730/FH Gaylees Farm Stone Street Stelling Minnis
Erection of a two storey side and rear porch, first floor rear balcony, along with the installation of cladding and stonework to all elevations

SMPC Approve

- 7.3.2 Y19/0863/FH 2 Minnis Field Curtis Lane
Erection of a single storey rear extension

SMPC Approve

- 7.3.3 Y19/0669/FH The Cottage Fishers Lane Stelling Minnis
Change of use of outbuilding from ancillary residential use in connection with Abbotswood to a separate residential unit.

SMPC Approve

7.4 To table decisions by the Planning Authority since the last meeting.

- 7.4.1 Y18/0456/SH Camping And Caravaning Site Rose & Crown
Erection of 13 dwellings with access from Minnis Lane.

Approved with Conditions

Decision Issued Date Thu 25 Jul 2019

7.5 Other Planning Matters and Enforcement

- 7.5.1 Fryarne Park Wood Encampment and COL – Update Cllr Hubble
7.5.2 Land adjoining Bower Farm House Bossingham Road
7.5.3 Stone Farm Stone Street
7.5.4 Proposed building nest to George Inn - Cllr Hubble

8. New Website Requirements:

- 8.1 New legislative requirements
8.2 Clerks Access to the PC Website

9. Village Projects:

- 9.1 Village (Minnis Green) Maintenance Cllr Day
9.2 To Compile a List of Future Village Projects
9.3 To consider:
9.3.1 The provision of services for the strimming and grass cutting around signs and other minor areas
9.3.2 The setting of a budget for the services agreed in 93.1
9.4 Welcome Pack for New Villagers - Update Cllr Spencer

10. Update on Rose and Crown Development : Cllrs Dudas/Hubble

11. Highways and Signage:

- 11.1 Update- Cllr Smith/Cllr Hubble

13. Reports:

13.1	SMPC Website Report	Nick Smith
13.2	Kent County Council	Cllr Carey
13.3	FHDC District Council	Cllrs Carey/Hollingsbee
13.4	KALC Shepway Area Committee	Cllr Dudas
13.5	Kent Community Police	PCSO Mills
13.6	Stelling Minnis Common/Minnis Managers	Cllr Day & Haffenden
13.7	Stelling Minnis Village Hall.	Cllr Carr
13.8	Stelling Minnis Windmill.	Cllr Hubble/Cllr Spencer
13.9	Stelling Minnis Tree Warden	Cllr Smith

14. Finances: Appendix B

- 14.1 Update of accounts for 2019/20 including payments received
- 14.2 Accounts
 - 14.2.1 Clerks salary August+ September 2019 £ 479.00
 - 14.2.2 HMRC £ 31.60
 - 14.2.3 Cllr Smith Lock for Noticeboard £ 4.35
- 14.3 Late Payments to be discussed for approval and payment

15. Policy Review

- 15.1 NALC Model Financial Regulations 2019
To be circulated for review at the November meeting

15. Agenda Items for Next meeting:

16. Dates of Future Meetings:

4th September, 6th November, 8th January 2020

Signed: Irene Bowie Parish Clerk

20th June 2019

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Appendix A:

13.1

Stelling Minnis web site report for 4th September 2019 PC meeting

There have not been any known problems with the server since the last meeting.

The audit details and account information was added to the Council's own web page and the notice of audit removed on its expiry date (12th August).

The Notice board page has been re-vamped to make it easier (I hope) to find individual topics. Links to the various consultations and surveys relevant to the community have been added together with the expiry date of the consultation or survey.

Planning applications information is included when provided by the Clerk.

The NALC's tree charter has been added to the Tree Wardens page.

The information on the Upper Hardres Church web page has now all been removed, apart from a table of church services and a link provided to their own web page, thus avoiding conflicting or duplication of information. The will be repeated on other web pages where the organisation concerned have their own web site and I have been made aware of it.

Nick Smith – Webmaster.

25 August 2019

13.9 Tree Warden Report for 4th September 2019 PC meeting

Met with the Minnis Owners arboriculturist on 2nd July. He only wanted me to point out the areas most used by the public. This I did and also showed him the area used by the school for their Forest School. I also advised him that all the tracks on the Minnis, no matter how small, were used by the community in some way. He wanted to concentrate on trees adjacent to tracks. He carried out his survey between 2nd and 5th July inclusive

We also visited the two Ash trees on Minnis Green. He felt they were definitely in need of some urgent attention especially as a branch had recently fallen from one. Some doubt as to who was responsible – F&HDC or Minnis Owners – referred to Charles Gooch who confirmed that they were within the FHDC area. The Clerk has since reported back that the Tree Officer had contacted her for more information so that the trees could be inspected..

Nick Smith – Tree Warden

25 August 2019