

# Stelling Minnis Parish Council Meeting

## Agenda

### To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on Wednesday **28 SEPTEMBER 2022** at 7.30pm in Stelling Minnis Village Hall.

*Chairman to remind all present that they may be filmed, recorded, photographed or otherwise reported on during the meeting. If anybody present is not participating in the meeting and do not wish to be filmed, recorded, photographed or reported on, they should sit in the designated area in the far corner of the meeting room. Anyone filming, recording, photographing or otherwise reporting on the meeting should not include those people in their record.*

#### 1. Apologies, Declarations of Interest and Dispensations

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting. These shall be tendered to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of changes to the Register of Interests
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations
- 1.5 Declarations of Lobbying

#### 2. Minutes of the last meeting held **13 JULY 2022**: To **CONSIDER** and **AGREE** as a true record.

#### 3. Matters arising from the minutes: Not covered on the agenda.

**The meeting will then be adjourned for parishioner's questions and comments on agenda items only**

#### 4. Correspondence

- 4.1 SAAA – option to opt out of SAAA Central external auditor appointment arrangements

#### 5. Planning

- 5.1 To RECEIVE a presentation on a potential planning application from a resident

- 5.2 To DISCUSS planning applications received for consideration

22/1387/FH	Installation of four solar panels to front south facing roof elevation.  Sherwood, Crown Lane, Stelling Minnis CT4 6AT	
22/1370/FH/PA	Determination as to whether the prior approval of the Local Authority is required under Class A Schedule 2, Part 6 of the Town and Country Planning (General Permitted Development) Order 2015 for the erection of a agricultural building following demolition of two existing buildings.	

	Fryane Park Farm, Stelling Minnis, Canterbury CT4 6BN	
22/1345/FH & 22/1346 listed	Proposed extension, outdoor swimming pool and car barn with associated landscaping.	
	Butts Farmhouse, Pony Cart Lane, CT4 6AU	

5.3 To NOTE decisions by the planning authority since the last meeting

22/1277/FH	Re-location of existing conservatory and extension to pool house  Stone Hall, Stone Street, Stelling Minnis CT4 6DD	Approved with conditions
22/0168/FH & 22/0117 listed	Listed building consent to replace windows.  Old Mill house, Mill Lane, Stelling Minnis CT4 6AF	Approved with conditions
22/0330/FH	Erection of two storey front extension and single storey rear extension. Loft conversion with dormer. Change of windows and front door. Exterior walls to be rendered light grey, roof tiled changed to slate. Landscaping to increase carparking.  Homestead, Bossingham Road, Stelling Minnis CT4 6AG	Approved with conditions

**6. Village Matters for Discussion/updates**

- 6.1 To RECEIVE an update on the village questionnaire responses to date
- 6.2 To DISCUSS parking problems in Minnis Lane
- 6.3 To AGREE the works to the SMPC owned phone box on The Minnis
- I. Ratify agreement for repainting of the phone box and door & frame repairs
  - II. Ratify expenditure of up to £100 for expenses incurred
  - III. Consider the final use of phone box and how it is to be fitted out/ apply for the necessary planning permission
  - IV. Consider an electrical inspection of the phone box lighting and any repairs that might be required.

**7. Reports**

7.1	Website/Facebook reports	Cllr Smith/Clerk
7.2	Kent County Council	Cllr Carey
7.3	FHDC Council	Cllrs Carey/Hollingsbee
7.4	Stelling Minnis Tree Warden	Cllr Smith
7.5	Stelling Minnis Village Hall	Cllr Dudas
7.6	Windmill	Cllr Hubble
7.7	Minnis	Cllr Haffenden
7.8	KALC	Cllr Dudas
7.9	FHDC Joint Committee	Cllr Dudas

**8. Finance**

- 8.1 To NOTE receipts of income

HMRC - VAT reclaim 2021-22	1679.66
FHDC – 2 <sup>nd</sup> precept payment	3716.00

**TOTALS £5,395.66**

8.2 To AUTHORISE payments

CHQ394	T Davis strimming July	50.00
CHQ395	T Davis strimming August	50.00
CHQ396	Clerks salary July/August	580.00
CHQ397	Clerks reimbursement for expenditure on questionnaires	458.29
CHQ398	Dynamix – payroll services 2 <sup>nd</sup> QTR	25.20
CHQ399	PKF Littlejohn LLP – AGAR 2021-22	240.00

**TOTALS £1,403.49**

8.3 To CONSIDER the external auditors report on the completion of the 2021-22 AGAR

8.4 To RECEIVE the bank reconciliation to 07/09/22

9. To AGREE SMPC meeting dates for 2023 (as previously circulated to Cllrs)

*Dates of future meetings: 4 Oct Co-option Meeting, 9 Nov 2022.*

Signed: Gail Hubbard  
Parish Clerk

22 September 2022  
stellingminnispc@outlook.com