

# Stelling Minnis Parish Council Agenda

**To All Members of the Council, Press and Public**

**Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on Wednesday 4<sup>th</sup> March 2020 in Stelling Minnis Village Hall commencing at 7.30 pm**

*Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.*

**1. Apologies and absences:**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

**2. To Receive Declarations of Interest and Dispensations:**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

**3. Consideration of items to be taken in private ( Exclusion of Public and Press)**

In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

**4. Minutes of the Parish Council Meeting: To consider the minutes and if in order sign as a true record**

**4.1 Minutes of Parish Council Meeting 8<sup>th</sup> January 2020**

**5. Matters arising from the minutes:** (not included in other agenda items)

**6. Public Participation and Comment:**

Meetings of the Parish Council are not public meetings, but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Parish Council Chairman authorises them to do so. Members of the public may not take part in the Parish Council meeting itself.

**7. Correspondence:**

7.1 To table items of late correspondence:

7.2 Items circulated:

7.2.1 KALC Planning Events March 2020

7.2.2 Lord-Lieutenant's Civic Service 2020

7.2.3 NALC CEO Bulletin

7.2.4 South East Coast CCG Engagement Meeting 12<sup>th</sup> February

7.2.5 KALC AREA Committee Vacancy

Irene Bowie Clerk to Stelling Minnis Parish Council  
Pollyfield Cottage Scragged Oak Road, Detling, Kent ME14 3HD

- 7.2.6 Kent Downs AONB Tree Packs
- 7.3 Items acted on:
- 7.4 Items for discussion:
  - 7.4.1 KALC Survey

## **8. Planning:**

### **8.1 To table late planning applications received for consideration:**

### **8.2 To table planning applications received for consideration:**

- 8.2.1 Y19/1287/FH Anvil House Pony Cart Lane - Appeal  
Felling of Beech subject of Tree Preservation TPO No. 13 of 2004
- 8.2.2 20/0080/FH Apple Tree Farm, Mill Lane  
Alterations and extensions to provide additional accommodation at ground & first floor to dwelling and erection of a new two bay garage. Revised design of Planning Application Y19/0382/FH.
- 8.2.3 19/1491/FH Doghouse Farm Stone Street Petham CT4 5PU  
Planning application to convert existing garage into residential annexe and erection of 1 bay open car barn.
- 8.2.4 Y19/0479/FH South Lodge Farm South Lodge Road  
Change of use and conversion of existing barn to a dwelling, together with external alterations and replacement thatched roof.

### **8.3 To table planning applications dealt with since last meeting**

### **8.4 To table decisions by the Planning Authority since the last meeting.**

- 8.4.1 Y19/0947/FH Apple Tree Farm Mill Lane  
Proposed solar array comprising 2 rows of 12 each (24 total) of 1.5m x 900mm solar photo voltaic panels at ground level. FHDC Approved

### **8.5 To receive representations by External Parties**

### **8.6 Footpath surface Curtis lane/Stone Street**

## **9. Website and GDPR:**

## **10. Village Projects:**

- 10.1 Village (Minnis Green) Maintenance Cllr Day
- 10.2 To consider the setting up of a Working Group for Village Projects
  - 10.2.1 To appoint members to the Working Group
  - 10.2.2 To agree Terms of Reference for the Working Group
- 10.3 Welcome Pack for New Villagers - Update Cllr Spencer

## **11. Update on Rose and Crown Development :** Cllrs Dudas/Hubble

## **12. Highways and Signage:**

- 12.1 Update- Cllr Smith/Cllr Hubble

## **13. Reports:**

- |      |  |                          |
|------|--|--------------------------|
| 13.1 | SMPC Website Report                    | Nick Smith               |
| 13.2 | Kent County Council                    | Cllr Carey               |
| 13.3 | FHDC District Council                  | Cllrs Carey/Hollingsbee  |
| 13.4 | KALC Shepway Area Committee            | Cllr Dudas               |
| 13.5 | Kent Community Police                  | PCSO Mills               |
| 13.6 | Stelling Minnis Common/Minnis Managers | Cllr Day & Haffenden     |
| 13.7 | Stelling Minnis Village Hall.          | Cllr Carr                |
| 13.8 | Stelling Minnis Windmill.              | Cllr Hubble/Cllr Spencer |
| 13.9 | Stelling Minnis Tree Warden            | Cllr Smith               |

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**14. Finances**

- 14.1 Update of accounts for 2019/20 including payments received
- 14.2 Accounts for payment for payment.
  - 14.2.1 To authorise Payments listed on the schedule.
- 14.3 To confirm bank reconciliation.

**15. VE DAY 75 8th May 2020**

**16. Agenda Items for Next meeting:**

**17. Dates of Future Meetings:**

**6<sup>th</sup> May Annual Meeting of the Parish Council; 13<sup>th</sup> May Annual Parish Meeting; 1<sup>st</sup> July; 2<sup>nd</sup> September; 4<sup>th</sup> November**

**Part 2**

*Exclusion of Public and Press – In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.*

**18. Enforcement matters**

**Signed:** Irene Bowie Parish Clerk  
[irenebowie.smpc@gmail.com](mailto:irenebowie.smpc@gmail.com)

26<sup>th</sup> February 2020

## **Appendix A:**

### **Stelling Minnis web site report for 4<sup>th</sup> March 2020 PC meeting**

There was a period of about 8 days when the web site could not be updated. The problem was identified by Simon Wood (Host provider) as a firewall update to his server blocking out some computer addresses (IP – which give identity and location information), including mine. Overcome and all web pages waiting updated were uploaded on Feb 17<sup>th</sup>. Has been OK since. Cesspool and septic page revised to align with new guidance from Environment Agency published in 2015. Have a message out with them to confirm that their guidance is correct. New registrations for septic tanks draining through a bore hole, for example, (most in SM have to) there is now a fee of £125. The relevant page for the welcome pack has also been revised accordingly.

No Village People panto this year – they were unable to book the stage at BVH for the necessary dates. Their web page updated.

Gardening Society web page updated with their programme of events for 2020. Other pages revised when requested by Clerk (SMPC pages) or by clubs and societies in the community.

**Nick Smith – Webmaster.  
22 February 2020**

### **Tree Warden Report for 8<sup>th</sup> January 2020 PC meeting**

Again recent winds continue to bring down many dead branches of varying sizes. I have only noticed 3 trees down on the Minnis – 2 of those are within other vegetation and pose no danger. The other one was reported to Minnis Managers and has been cleared. As I have been walking on the Minnis I have cleared away any braches posing a trip hazard on the main paths. There are a couple of Oak trees which have been dropping dead branches – these have been reported to the Minnis Managers

I received a phone message from English Rural about some trees in need of attention at Brambleton Close. I left a message for them to telephone me back, but a return call was never made. Such trees would be unlikely to fall under the responsibility of SMPC, as all the land and Brambleton Close itself is either private property or Kent Highways.

**Nick Smith – Tree Warden  
22 February 2020**

### **Stelling Minnis Village Hall Committee meeting Wednesday 29 January 2020**

No further progress on the Hall roof or window in the main room.

IC gave a full report on the finances, with a written report for all the members. He discussed with AD the proposed new banking system which appears to be quite complex.

AD gave a full report on the Hall bookings which are doing very well. Both Ivor and Ann were thanked for all their hard work

LJ reported on the new information and Policies for Hall users, agreed by the committee members, and a written information list will be placed on the notice board in the hall.

A request again was made for an inspection of the Hall after each big event and the information to be given to AD should it not be left clean and tidy.

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The Hall needs new smoke alarms, IC would look into that.

The next Vietnamese evening was booked for 8 February, with a second one later in the year

The next meeting will be on Wednesday 29 April 2020

Pam Carr. (SMPC Representative)