

Stelling Minnis Parish Council

Agenda

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on Wednesday **10 NOVEMBER 2021** at 7.30pm in Stelling Minnis Village Hall.

1. Apologies, Declarations of Interest and Dispensations

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting. These shall be tendered to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of changes to the Register of Interests
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations
- 1.5 Declarations of Lobbying

2. Minutes of the last meeting held **15 SEPTEMBER 2021**: To CONSIDER and AGREE as a true record.

3. Matters arising from the minutes: Not covered on the agenda.

The meeting will then be adjourned for parishioner's questions and comments on agenda items only

4. Correspondence

- 4.1 Dynamix Accountancy - payroll services pricing
- 4.2 FHDC - Consultation on Local Plan changes
- 4.3 Came & Company Insurance – rebranded as Gallagher
- 4.4 KALC - AGM paperwork for 13 Nov
- 4.5 FHDC – Precept request letter deadline 31st Jan 2022

5. Planning

5.1 To DISCUSS planning applications received for consideration

None		
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5.2 To NOTE decisions by the planning authority since the last meeting

21/1886/FH	Listed building consent for lower enlargement of approved window opening to fit double doors in rear elevation, change in design of staircase and internal alterations to include 2 ensuite in first floor bedrooms. South Lodge Farm, South Lodge Road, Stelling Minnis CT4 6DD	Approved 07/10/21
21/1381/FH	Proposed extensions to the North and South of the existing main house to replace and extend existing non-original structures. Repositioning of rear door to be centred on the existing window above.	Approve with conditions 16/09/21

	Stone Hall, Stone Street, Stelling Minnis Canterbury CT4 6DD	
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6. Village Matters for Discussion/updates

- 6.1 Update on the Flagpole project
- To Adopt the SMPC Flagpole Policy (draft circulated to Cllrs by Cllr Dudas)
 - To Consider the purchase of a Sovereigns plaque to be situated behind the pole on the hall wall
 - To Consider landscaping around base of pole to complete the project
- 6.2 Update on the Grit bin & winter grit
- 6.3 To note Defibrillator training – date set 7th December
- 6.4 Update on the finishing touches being made to the Rose Lane development
- 6.5 Update on pedestrian signage along Curtis Lane (both ends)
- 6.6 Signwriting of village notice boards
- 6.7 Perspex glass finishing to bus shelters
- 6.8 Update on use of Facebook as a way of communicating with the parish
- 6.9 Neighbourhood Plan further discussions

7. Reports

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| 7.1 | Website reports | Cllr Smith/Clerk |
| 7.2 | Kent County Council | Cllr Carey |
| 7.3 | FHDC Council | Cllrs Carey/Hollingsbee |
| 7.4 | Stelling Minnis Tree Warden | Cllr Smith |
| 7.5 | Stelling Minnis Village Hall | Cllr Carr |
| 7.6 | Windmill | Cllr Hubble |
| 7.7 | Minnis | Cllr Haffenden |
| 7.8 | KALC | Cllr Dudas |
| 7.9 | FHDC Joint Committee | Cllr Dudas |

8. Finance

- 8.1 **To NOTE receipts of income**
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|-------------------------------------------------------|---------|
| KCC Combined Member Grant Cllr Carey for the flagpole | £600.00 |
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- 8.2 **To AUTHORISE payments**
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| Thomas Davis – strimming Sept | £40.00 |
| Stelling Minnis Village Hall – Hire of meeting room for 2021 | £30.00 |
| Clerks salary Sept & Oct | £506.40 |
| Clerks reimbursement for expenses October
(printing, postage, telephone) | £29.00 |
| Stelling Minnis Village Hall – hall hire for Defib training | £15.00 |
| Glassfibre Flagpole Ltd – Flagpole supply and install | £1117.85+vat |
| | (awaiting final invoice) |
- 8.3 **To RECEIVE the current Budget Expenditure spreadsheet**

Dates of future meetings: 12 Jan, 9 Mar, 11 May Statutory Annual Meeting, 18 May APM, 13 Jul, 14 Sept, 9 Nov 2022.

Signed: Gail Hubbard
Parish Clerk

4 November 2021
stellingminnispc@outlook.com