

# Stelling Minnis Parish Council

## Agenda

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on Thursday 26<sup>th</sup> November at 7:00 pm via Zoom

*This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 in force to allow local authorities to conduct meetings remotely.*

Members of the public can join this meeting by contacting the Parish Clerk Irene Bowie

[irenebowie.smpc@gmail.com](mailto:irenebowie.smpc@gmail.com)

no later than 4pm on the day of the meeting. Members of the public can join by video or telephone.

Members of the public wishing to raise matters at the meeting must contact the Clerk and submit their enquiry/question in advance of the meeting and no later than 4pm on the day prior to the meeting.

If joining the meeting, we must ask you to mute your device when entering the meeting and remain muted until you are asked to speak.

### **PRIOR TO THE START OF THE MAIN MEETING:**

*Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed*

#### **1. Apologies, Declarations of Interest and Dispensations:**

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying

#### **2. Consideration of items to be taken in private (Exclusion of Public and Press)**

**In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.**

#### **3. Co-Option of a Parish Councillor - Casual Vacancy**

- 3.1 To consider the adoption of a co-option policy
- 3.2 To consider co-option meeting date

#### **4. Minutes of the Parish Council Meeting: To consider the minutes and if in order sign as a true record**

- 4.1 Minutes of Parish Council Meeting 19<sup>th</sup> August 2020

#### **5. Matters arising from the minutes: (not included in other agenda items)**

#### **6. GDPR Policy Review:**

Irene Bowie Clerk to Stelling Minnis Parish Council  
Pollyfield Cottage Scragged Oak Road, Detling, Kent ME14 3HD

6.1 Parish Council Compliance

**7. Parish Council Website and Emails:**

**8. Correspondence:**

- 8.1 KALC AGM 28 November 2020
- 8.2 Minutes for Folkestone & Hythe District and Parish Councils' Joint Committee, Thursday, 24th September, 2020
- 8.3 Planning White Paper & Housing, Communities and Local Government Committee inquiry on the planning system
- 8.4 KCF Social isolation campaign - Knock and check

**9. Planning:**

9.1 **To table late planning applications received for consideration:**

9.2 **To table planning applications dealt with since last meeting**

9.2.1 20/1196/FH Lower Courthope Farm, Sandy Lane, Stelling Minnis, Canterbury, CT4 6DS  
Change of use from agricultural building to wedding venue **SMPC Objection**

9.2.2 Appeal against refusal of planning permission Y19/0631/FH -Land adjoining Hatch Meadow, Bossingham Road Stelling Minnis Canterbury Kent Planning Inspectorate Number - APP/L2250/W/20/3254606

Erection of a one and a half storey detached dwelling with detached garage and associated landscaping, together with formation of a new vehicular access.

**SMPC – Maintain Previous Comments**

9.2.3 20/0709/FH Gaylees Farm, Stone Street, Stelling Minnis, Canterbury CT4 6BU  
Erection of a replacement dwelling including front boundary wall with gated entrance following demolition of existing dwelling.

**SMPC – No Objection**

Ref: 20/1109/FH Coxsole Farm, Bossingham Road, Stelling Minnis, Canterbury, CT4 6AQ  
Erection of a new dwelling

**SMPC – No Objection**

Ref: 20/1139/FH Minnis Green, Stelling Minnis

Section 73 application for the variation of condition 2 (submitted plans) of Y19/1124/FH (Erection of new bus shelter and notice board following removal of existing notice board).

**SMPC - Approve**

KCC/FH/0219/2020 Stelling Minnis C of E Primary School, Bossingham Road, Bossingham, Canterbury, Kent, CT4 6DU

Proposed access improvements including a drop off area, levelling changes and minor resurfacing

**SMPC No Objection**

9.3 **To table decisions by the Planning Authority since the last meeting.**

9.3.1 20/1196/FH Lower Courthope Farm, Sandy Lane, Stelling Minnis, Canterbury, CT4 6DS  
**Application withdrawn by applicant**

**10. Village Matters:**

10.1 Welcome Pack for New Villagers - Update Cllr Smith/ Hubble

10.2 Bus Stops Cllr's Dudas/Hubble

10.2.1 To receive the Parish Bus Stop Shelter Grant – Wheelbarrow Town and review funding of the remaining costs.

10.2.2 Bus Shelter /Noticeboard Minnis Lane

10.3 BT Telephone Box – Usage Cllr Carr

10.4 Adoption of Old Boundary Gates Cllr Hubble

10.5 Footpaths and Signage Cllr Hubble

10.5.1 PC signage footpath to the Village

10.5.2 Pentland Homes Signage

10.6 Fly tipping Cllr Hubble

Irene Bowie Clerk to Stelling Minnis Parish Council  
Pollyfield Cottage Scragged Oak Road, Detling, Kent ME14 3HD

- 10.7 New Kerbing Minnis Lane Cllr Hubble
- 11. Reports:**
- 11.1 SMPC Website Report Nick Smith
- 11.2 Kent County Council Cllr Carey
- 11.3 FHDC District Council Cllrs Carey/Hollingsbee
- 11.4 KALC Shepway Area Committee Cllr Dudas
- 11.5 Rose and Crown Development Cllr's Dudas/Hubble
- 11.6 Kent Community Police PCSO Mills
- 11.7 Stelling Minnis Common/Minnis Managers Cllr Day & Haffenden
- 11.8 Stelling Minnis Village Hall. Cllr Carr/ L Jones
- 11.9 Stelling Minnis Windmill. Cllr Hubble
- 11.10 Stelling Minnis Tree Warden Cllr Smith
- 11.11 Highways and Signage Cllr's Hubble/Smith
- 12. Finances**
- 12.1 To note receipts of Income
- 12.1.1 To receive monetary donations made to the Parish Council
- 12.2 To authorise payments on the schedule (to be provided at the meeting):
- 12.3 To confirm bank reconciliation.
- 13. Policy Review:**
- 13.1 Financial Regulations**
- 13.2 Code of Conduct**
- 14. Date of Next Meeting: To be confirmed**

Signed: *Irene Bowie*

Parish Clerk

20<sup>th</sup> November 2020