

# Stelling Minnis Parish Council

## Agenda

### To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on Wednesday **13 MARCH 2024** at 7.30pm in Stelling Minnis Village Hall.

*Chairman to remind all present that they may be filmed, recorded, photographed or otherwise reported on during the meeting. If anybody present is not participating in the meeting and do not wish to be filmed, recorded, photographed or reported on, they should sit in the designated area in the far corner of the meeting room. Anyone filming, recording, photographing or otherwise reporting on the meeting should not include those people in their record.*

#### 1. Apologies, Declarations of Interest and Dispensations

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting. These shall be tendered to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of changes to the Register of Interests
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations
- 1.5 Declarations of Lobbying

#### 2. Minutes of the meetings held **10 JANUARY 2024**: To CONSIDER and AGREE as a true record.

#### 3. Matters arising from the minutes: Not covered on the agenda.

**The meeting will then be adjourned for parishioner's questions and comments on agenda items only**

#### 4. Correspondence

- 4.1 Kent Police – Kent Crime Commissioners newsletter winter (circulated to Cllrs)
- 4.2 KALC – list of upcoming training events for 2024 for Cllrs (circulated to Cllrs)
- 4.3 FHDC – Details of how voting at the next general election has changed (leaflets available at meeting)

#### 5. Planning

##### 5.1 To RECEIVE representation from residents on new applications

##### 5.2 To DISCUSS new planning applications received

24/0151/FH	Single storey side extension  Winterbourne, Curtis Lane, Stelling Minnis CT4 6AD	Response due
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##### 5.3 To NOTE planning applications considered since last meeting

23/1996/FH	Single storey rear extension  Malt Farm, Bossingham Road, Stelling Minnis, CT4 6BD	No objection submitted from SMPC 20/02/24
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**5.3 To NOTE decisions by the planning authority.**

23/1967/FH	Erection of two 3-bedroom chalet bungalows, associated garages and driveway.  Land rear St Bernadette Cottage, Harvest Lane, Stelling Minnis CT4 6AX	Approved by FHDC 7/2/24
24/0020/FH	Two storey side and rear extension and solar panels on workshop roof.  Sandgath, Sandy Lane, Stelling Minnis CT4 6DR	Approved by FHDC 27/02/24

**6. Village Matters for Discussion/updates.**

- 6.1 To RECEIVE an any update on Stelling Minnis Windmill (results of consultation not yet released by KCC)
- 6.2 To CONSIDER applying for a free portrait of King Charles III to hang in the VH
- 6.3 To DISCUSS the creation of an Emergency Plan for SMPC
- 6.4 To RECEIVE an update on discussions regarding the passing bay opposite Jordan, Crown Lane
- 6.5 To DISCUSS the current HIP and consider any additions
- 6.6 To DISCUSS concerns raised over blocked PROW footpath off Ponycart Lane
- 6.7 To RECEIVE an update on the telephone box

**7. Reports**

7.1	Website/Facebook reports	Cllr Smith/Clerk
7.2	Kent County Council	Cllr Carey
7.3	FHDC Council	Cllr Hollingsbee/Cllr Martin
7.4	Stelling Minnis Tree Warden	Cllr Smith
7.5	Stelling Minnis Village Hall	Cllr Couch/Cllr Day
7.6	Windmill	Cllr Morley-Smith
7.7	The Minnis	Cllr Haffenden

**8. Finance**

**8.1 To NOTE receipts of income**

None	
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**TOTALS £0.00**

**8.2 To AUTHORISE payments**

CHQ461	Cllr Smith – reimbursement for new defib battery (already paid)	323.40
CHQ462	Clerks salary February	289.60
CHQ463	Yu & He Ltd – Electric contribution to shop for defib (replacement CHQ as previous expired and new bank account details for payee)	30.00
CHQ464	Clerks reimbursement of expenses – ink, postage and phone use	41.59
CHQ465	Dynamix – payroll services for 4 <sup>th</sup> QTR	36.00
CHQ466	Cllr Smith – reimbursement of printing costs for noticeboard	5.99
CHQ467	HMRC payment – 4 <sup>th</sup> QTR PAYE	253.20
CHQ468	Clerks salary March (to be paid 29 <sup>th</sup> March)	289.60

**TOTALS £1269.38**

- 8.3 To RECEIVE the budget expenditure report to 13<sup>th</sup> March 2024.
- 8.4 To RECEIVE the bank reconciliation to 29<sup>th</sup> February 2024.

*Dates of future meetings: 8 May, 22 May APM, 10 July, 11 September, 13 November 2024.*

Signed: Gail Hubbard  
Parish Clerk

7<sup>th</sup> March 2024  
stellingminnispc@outlook.com