

**STELLING MINNIS PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING ON 13 JULY 2022 HELD AT 7.30PM
IN STELLING MINNIS VILLAGE HALL**

Present: Parish Cllr John Haffenden (Vice Chairman)
Parish Cllr Nick Smith
Parish Cllr Laszlo Dudas
Parish Cllr Garry Watts
District Cllr Jenny Hollingsbee (arrived at 8.30pm)

Gail Hubbard, Clerk to the Council
There were no members of the public present.

1. APOLOGIES, DECLARATIONS OF INTEREST AND DISPENSATIONS

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting. These shall be tendered to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted. Apologies received from Cllr Hubble (family commitment), Cllr Day recuperating), Cllr Carey (unwell) and Lee Jones. Cllr Hollingsbee to arrive late.
- 1.2 Declaration of changes to the Register of Interests. There were none
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. There were none.
- 1.4 Requests for Dispensations. There were none.
- 1.5 Declarations of Lobbying. There were none.

2. MINUTES

The minutes from the previous meeting on 11 May and the extra Ordinary meeting on 15 June had been circulated and read. They were then proposed by Cllr Smith, seconded by Cllr Dudas and AGREED as a true record of both meetings. The minutes were duly signed by the Vice Chairman.

3. MATTERS ARISING FROM THE MINUTES

Cllr Smith raised a query over the area in which those that did not wish to be recorded/filmed at should sit. It was suggested the designated seats should be the two in the far-left hand corner, directly opposite the door. It was felt this was a very suitable location and should be where people would be directed to from now on, rather than just outside the room.

4. ADJOURNMENT

There was none.

5. CORRESPONDENCE

- 5.1 NALC – 2021 Census results published (circulated link)
- 5.2 Victim Support – Thanking us for our donation of £25

Other correspondence noted.

6. PLANNING

- 6.1 DISCUSSED planning applications received for consideration since the last meeting.

22/0890/FH	Proposed new ground mounted solar panels at the land to the rear of Butts farmhouse Butts Farmhouse, Pony Cart Lane, Stelling Minnis CT4 6AU	SMPC - No objections
22/0980/FH	Proposed two storey front and rear extension Martletts, Bossingham Road, Stelling Minnis CT4 6AZ	SMPC – No objections
22/0810/FH & 22/0921/FH Listed building consent	Proposed internal alterations, new guttering, repair of the front garden wall/gate with new estate rail fencing and restoration of the chimney with new clay pots. Butts Farmhouse, Pony Cart Lane, Stelling Minnis CT4 6AU	SMPC – No objections
22/0788/FH	Proposed extension to front of existing single storey detached garage Montreux, Bossingham Road, Stelling Minnis, Canterbury CT4 6AG	SMPC - No objections
22/0750/FH	Alterations to existing bungalow to form two storey house. Upsteps Bungalow, Fir Tree Hill, Stelling Minnis CT4 6BJ	SMPC – No objections
22/0736/FH	Hedgerow removal notice Land opposite Stelling Minnis Windmill and Museum, Mill Lane, Stelling Minnis	Application withdrawn

6.2 There were no decisions to note since the last meeting.

7. VILLAGE MATTERS

COUNCILLOR VACANCY

The Clerk had now received formal notice from FHDC that the PC can go ahead and co-opt a new councillor till the end of this term (May 2023). As per the co-option policy the next stage is to advertise the vacancy, the clerk had drafted an advert which it was AGREED should be in the next edition of the village magazine, it would also go onto the website, Facebook page and noticeboard. The deadline of 31st August for applications was set with the hope of being able to co-opt a suitable candidate at the September meeting. Applicants would be directed to the Clerk for an application form or could download one directly from the website.

PARISH SURVEY/QUESTIONNAIRE

Following the discussions at the extra ordinary meeting in June, Cllr Haffenden had drafted a questionnaire, which had been circulated to all and slightly tweaked. This once smartened up should be used as the questionnaire. It was AGREED questionnaires should be personally addressed to every household in the parish and enclose a SAE to return responses to the Clerk. Deadline date of 31st September. Second class stamps to be used.

Cllr Smith proposed a budget of £600 to get the questionnaires out (printing, postal, envelopes, other expenses involved), this was seconded by Cllr Dudas and AGREED by all. This money would come from the CIL monies received last financial year. The Clerk would make a start on these and aim to get them out mid to end August. The clerk would

also look at replicating the questionnaire on Survey monkey to give people the online option (via the website and Facebook).

BT KIOSK ON THE MINNIS

Cllr Smith had sought two quotations for refurbishment works to the kiosk (repairs to the bottom of the door and repainting inside and out). Both quotations were over £1700 plus VAT.

Pam Carr still has the wood for making the shelves inside.
Possibility to look for grant opportunities to afford the works.

This project should remain working progress due to costs involved for now and perhaps some volunteers could be sought to do the painting (SMPC already has the paint).

HOLE ON STELLING MINNIS COMMON

The hole near Harvest Lane has now been resolved and filled in following action from the landowners agents.

8. REPORTS

8.1	Website/Facebook reports	Cllr Smith/Clerk
8.2	FHDC Council	Cllrs Carey/Hollingsbee
8.3	Stelling Minnis Tree Warden	Cllr Smith
8.4	Minnis	Cllr Haffenden
8.5	KALC	Cllr Dudas
8.6	FHDC Joint Committee	Cllr Dudas
8.7	Police	PCSO Hazell

Full reports can be found in the Appendix at the end of the minutes.

9. FINANCE

9.1 NOTED receipts of income

None	
TOTALS £0.00	

9.2 AUTHORISED payments

CHQ381	T Davis - Road sign repair	50.00
CHQ382	G Hubbard – reimbursement for APM refreshments	40.56
CHQ383	N Smith – reimbursement for donation on Just giving	100.00
CHQ384	ICO – Data protection renewal fee 22-23	40.00
CHQ385	Victim Support – donation	25.00
CHQ386	Cllr L Dudas – reimbursement for deposit for plaque	653.31
CHQ387	Cleverley & Spencer – balance and correct of plaque	767.55
CHQ388	Cllr L Dudas – reimbursement for plants around flagpole	51.37
CHQ389	Cllr Hubble – reimbursement of Jubilee Costs	200.00
CHQ390	Clerks salary May & June	506.60
CHQ391	Clerks reimbursement of expenses May & June	49.78
CHQ392	HMRC Payment for QTR April-June	189.80
CHQ393	Dynamix payroll services for Quarter	25.20

TOTALS £2699.17

The above payments were proposed by Cllr Haffenden and seconded by Cllr Watts then AGREED for payment.

9.3 There are currently 3 signatories on the bank account for signing cheques, it was decided this should remain as is until May when we would assure there were 4 signatories on the account.

9.4 It was proposed by Cllr Dudas, seconded by Cllr Smith and AGREED the rise in clerk salary as per the National pay award 2021-22 to be backdated to April 2021.

9.5 RECEIVED the bank reconciliation to 30/06/22 and budget expenditure to date

10. AOB FOR DISCUSSION ONLY

Cllr Jenny Hollingsbee arrived at 8.30pm and gave an update to Cllrs.

Concerns had been raised over the recent delivery of two shipping containers to the land adjacent to Bower Farmhouse this; matter should be brought to the attention of FHDC as the planning authority.

Concerns also raised over encroachment into the ecological boundaries on the Rose lane development. The management company are aware and are dealing with this issue.

The meeting closed at 8.50pm.

Dates of future meetings: 14 September, 9 November

Signed..... (Chairman)

Date.....

APPENDIX

SMPC MEETING REPORTS JULY

Stelling Minnis Community web site report

Individual page maintenance and requested revisions made as required.
No problems with the site observed or reported.

**Nick Smith – Webmaster for the community site.
6 July 2022**

Parish Council website & Facebook Page

Continuing to update as and when necessary. All minutes and Agendas added to website along with AGAR requirements for year end.

Some articles shared on facebook from other sites when deemed of local interest.

**Gail Hubbard
Clerk**

District Councillors report

Closure of Broad Street Lyminge - KCC have planned to close Broadstreet Lyminge for 42 days from 25 July. Jenny is in contact with KCC, Damian Collins MP and Officers' at the District Council to try to find an alternative solution to 42 days complete closure. This is a Kent Highways decision.

Otterpool Park - Otterpool Park LLP has teamed up with [Strange Cargo](#) to run some new free craft workshops at Westenhanger Castle throughout the school summer holidays.

Otterpool Green Stars (OGS) is a new initiative that encourages young people to think about their environment and the future. The events are the first of a series of OGS activities and will be held every Tuesday throughout the holidays, from 26 July, from 11am to 2pm. They are suitable for children aged 4 and over.

Everyone attending will receive a Otterpool Green Stars membership card with their photo on it. There will be range of fun craft activities, including:

- Create your own Otterpool Green Stars superhero and give them a superpower – reducing pollution and waste, protecting plants and creatures, saving water and energy or make up your own!
- Make a clay pot and plant a seed to take home.

The workshops are free to attend, but places must be booked in advance through Eventbrite – just search for 'Westenhanger Castle'.

Annual Canvass - Residents in Folkestone & Hythe are being urged to check their details on the electoral register are correct to ensure they do not lose their voice on decisions that affect them. The annual canvass of all households in the district gets underway this week as part of the council's legal requirement to make sure the register is accurate and up to date every year.

Scams – there have been numerous internet, telephone and cold calling scams recently. If you are at all suspicious please call the Police on 101 or report on line or if an emergency call 999. Please also report to www.actionfraud.police.uk or call 0300 123 2040 – and/or report@phishing.gov.uk

Consultation on taxi tariffs increase - The public is to be asked about the first rise in licensed taxi fares in Folkestone & Hythe for 10 years. The maximum fare that hackney drivers can charge while they are working in the district is set by the council. Following 34 representations from local drivers, Planning & Licensing committee members agreed this week (28 June) to increase the baseline hackney tariff by 10% - the first rise since 2012. This will go out for a four-week public consultation and if no objections are received, the new fares will come into force.

My Account – is so much easier to use. Residents are encouraged to sign-up or if registered already, to have a look at the new 'front page' as it has recently been updated. Users are able to see council information relevant to them all in one place - including bin collections, benefits and council tax - as well as making payments and tracking the progress of reports made to officers.

Folkestone & Hythe District Council – to see a video promoting Folkestone & Hythe District please see www.youtube.com/watch?v=h2a3iUi-NZc

Cllr Jenny Hollingsbee and Cllr Susan Carey

Tree Warden Report

No new reports of trees causing concern received or observed.

Observed on the Minnis this week a sighting of the very rare and highly protected White Admiral butterfly (It's actually black with white wing markings where the red admiral has red markings). Feeds on Bramble flowers and lays its eggs on Honeysuckle. Also an increase in the number of Marbled Whites and Meadow Browns – the latter need long grasses to breed and the former bramble flowers to feed on.

Nick Smith – Tree Warden
6 July 2022

Phone box on Minnis Green

With assistance from Garry, I made contact with Scott Gifford who has today (6 July) confirmed that Julian Wilton, whom he recommended to re-paint the phone box, is interested in carrying out both the repairs insitu to the door and re-painting the box. I hope that we may have a price to consider by the date of the meeting.

In discussions with Pam Carr on the material and labour to install suitable shelving in the box, for whatever use is agreed on. The shape and size of the box will probably only allow for one bank of shelves on the back wall, no higher than an adult could safely reach to retrieve whatever was placed there.

Nick Smith
6 July 2022

Minnis

The Himalayan Balsam found is to be mown before it seeds. The cattle are to be moved tomorrow (14 July)

Cllr John Haffenden

Police Report

North Downs East & West Town & Parish Report June 2022

Kent Police report for this month's town and parish council meetings, this report contains figures for the last month for the areas of North Downs East & North Downs West of incidents relevant to the public, the figures will feature on the Kent Police website if not already, there may be certain incidents not mentioned within this report but have been reported to Kent Police.

Reported Crime June 2022 (most recent figures):

North Downs East

Assault or Violent offences – x28

Criminal Damage – x14

Harassment – x17

North Downs West

Harassment – x6

Assault or Violent offences – x5

Criminal damage – x5