

Stelling Minnis Parish Council Agenda

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on Wednesday 7th November 2018 in Stelling Minnis Village Hall commencing at 7.30 pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.

1. Apologies and absences:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Minutes of the Parish Council Meeting:

To consider the minutes and if in order sign as a true record

5.2 Minutes of Parish Council Meeting 5th September 2018

4. Matters arising from the minutes: (not included in other agenda items)

5. Public Participation and Comment:

Meetings of the Parish Council are not public meetings, but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Parish Council Chairman authorises them to do so. Members of the public may not take part in the Parish Council meeting itself.

6. Correspondence:

6.1 To table items of late correspondence

6.2 Items circulated

6.2.1 95th Annual Meeting of Action with Communities in Rural Kent on Tuesday 13th November 2018

6.2.2 KCC Community Transport Grant Scheme

6.2.3 NALC CEO Bulletin (16/10/18)

6.2.4 KALC AGM 17th November 2018

6.6.5 Vacant seats after Tuesday 6th November 2018 (By elections and co-option of Cllrs)

6.6.6 Mid-Kent Highways Parish Seminar 9th November

6.3 Items acted on

6.3.1 KCC Right of Way Improvement Plan (ROWIP)

6.4 Items for discussion

6.4.1 Letter from resident re Tree Survey on the Minnis

- 6.4.2 KALC Lower Thames Crossing Consultation
- 6.4.3 Paul Gordon 30MPH Bin Stickers Available in the shop

7. Planning:

7.1 To table late planning applications received for consideration.

7.2 To table planning applications dealt with since last meeting

- 7.2.1 Y18/0814/FH Lower Courthope Farm
Change of use and conversion from agricultural building to seven holiday lets, together with external alterations, landscaping and parking. SMPC Vote Defer to FHDC (Actual Vote Defer 3; No Objection 2)
- 7.2.2 Y18/0814/FH Lower Courthope: Presentation by Mr David Tatterton

7.3 To table decisions by the Planning Authority since the last meeting.

- 7.3.1 Y18/0964/FH Kerwyn Curtis Lane Conversion of existing garage to provide workshop. FHDC Approved
- 7.3.2 Y18/0935/FH Meadow View Harvest Lane
Demolition of two existing dwellings and erection of two replacement dwellings. FHDC Approved

7.4 Radstone Gate (formerly Stonegate Development) Affordable Housing

7.5 Other Planning Matters

- 7.5.1 Fryarne Park Wood Encampment
- 7.5.2 Land adjoining Bower Farm House Bossingham Road

8. Noticeboard:

- 8.1 To consider estimates for repair
- 8.2 Feedback from gifted donors of the noticeboard

9. Minnis Green – Maintenance:

10. New Residents Welcome Pack:

11. HIGHWAYS:

- 11.1 Speed limit Bossingham Road and Wheelbarrow Town – Update
- 11.2 Additional signage on the Minnis
- 11.3 Street Names and Finger Post damage
- 11.4 Salt Bins

12. War Memorial:

13. Reports:

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| 13.1 | SMPC Website Report | Nick Smith |
| 13.2 | Kent County Council | Cllr Carey |
| 13.3 | FHDC District Council | Cllrs Carey/Hollingsbee |
| 13.4 | KALC Shepway Area Committee | Cllr Dudas |
| 13.5 | Kent Community Police | PCSO Mills |
| 13.6 | Stelling Minnis Common/Minnis Managers | Cllr Day & Haffenden |
| 13.7 | Stelling Minnis Village Hall. | Cllr Stephen |
| 13.8 | Stelling Minnis Windmill. | Cllr Hubble |
| 13.9 | Parish Council Accounting Package | Clerk/RFO |

14. Finances: Appendix B

- 14.1 Update of accounts for 2018/19 including payments received
- 14.2 Accounts for payment
 - 14.2.1 Irene Bowie Salary October/November 2018
Cheque Number 400237 £ 480.40
 - 14.2.2 HMRC October/November 2018
Cheque Number 400236 £ 96.00
 - 14.2.3 Mr J Pitcher (War memorial maintenance)
Cheque Number 400238 £ 104.00
 - 14.2.4 Royal British Legion Wreath
Cheque Number 400239 £ 20.00
- 14.3 Late Payments to be discussed for approval and payment
- 14.4 Online Banking Update
- 14.5 Purchasing of a new Parish Council Printer
- 14.6 2019-20 Precept

16. Agenda Items for Next meeting:

17. Dates of Future Meetings:

9th January 2019, 6th March, 1st May (AMPC), 15th May (APM), 3rd July

Signed: Irene Bowie Parish Clerk

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Appendix A:

13.1 Stelling Minnis web site report for November 2018 PC meeting

No major changes to web site although pages have been updated as required. SMPC has been asked to verify that their pages are in line with legislative requirements and meets the needs of the Parish Council, with Council to provide any missing or additional information required. I understand that this is in hand. No clubs or societies have advised of any content revisions required. Dates of events and services revised on both churches as well as Stelling Striders pages. New photos added to Stelling Minnis Village Hall page. FOSM work party dates included in what's on page and linked to from the FOSM page. NHW monthly reports added to that web page. Reports over 12 month old removed. SMPC meeting minutes (draft and approved) and agenda added to their page and removed when 5 years old.

Nick Smith – Webmaster.
29 October 2018

13.7 Stelling Minnis Village Hall Report

The October Vietnamese evening was very much enjoyed by all who attended and raised £835 to help pay for the upkeep of the hall. The Vietnamese New Year 3 course buffet supper will be held on Saturday 9th February 2019, make a note in your diaries.

David Stephen 26th October 2018

Appendix B

STELLING MINNIS PARISH COUNCIL Statement for presentation at Council meetings Payments and income 2018/19

Meeting - September 2018

Item	Budget	Paid to date	Budget unspent prior this meeting	Items for payment 7 November 2018	Totals paid and payments to be made	End of year Prediction
Clerks Salary(ies)(Net)	2320.00	1149.69	1170.31	480.40	1630.09	2320.00
Clerk PAYE	580.00	291.75	288.25	96.00	387.75	580.00
Clerks expenses (Admin).	400.00	42.00	358.00		42.00	400.00
Councillors expenses	75.00	0.00	75.00		0.00	75.00
Council insurance	400.00	397.29	2.71		397.29	400.00
Village hall hire	80.00	45.00	35.00		45.00	80.00
Audit commission fee	120.00	0.00	120.00		0.00	120.00
Training & development	400.00	60.00	340.00		60.00	400.00
Election costs	0.00	0.00	0.00		0.00	0.00
Chairman's allowance	100.00	0.00	100.00		0.00	100.00
Membership KALC	280.00	270.36	9.64		270.36	280.00
Membership ACRK	50.00	50.00	0.00		50.00	50.00
Membership CPRE	40.00	40.00	0.00		40.00	40.00
Donation Stelling Church (mtce closed church yard)	200.00	200.00	0.00		200.00	200.00
Donations to worthy causes	300.00	300.00	0.00		300.00	300.00
Honorarium for Webmaster	350.00	0.00	350.00		0.00	350.00
Planning drawings (SDC)	50.00	0.00	50.00		0.00	50.00
KALC publications	50.00	0.00	50.00		0.00	50.00
Computer Software	60.00	0.00	60.00		0.00	60.00
Electricity for Defibrillator	15.00	12.00	3.00		12.00	12.00
Kerbing Rose and Crown	2000.00	0.00	2000.00		0.00	2000.00
Cememoration 2014-18				124.00	124.00	124.00
Noticeboard Repair	500.00	0.00	500.00		0	500.00
Sub Total	8370.00	2858.09	5511.91	700.40	3558.49	8491.00
Contingency	200.00					
Total Contingency	200.00	0.00	200.00			200.00
Overall Total outgoing	8570.00	2858.09	5711.91	700.40	3558.49	8691.00
Income:						
Balance brought forward	7753.39					7753.39
Precept 1st payment	2782.50					2782.50
Precept 2nd payment						2782.50
Cheques 2017-18 not cashed =credit	2100.00					
VAT refund	0.00					
Transparency fund grant	0.00					
Shepway members grants						
Shepway Community chest	0.00					
Total income	12635.89	12635.89			12635.89	13318.39
Balance: Budget & actual	4065.89	9777.80			9077.40	4627.39
Target to carry forward not less than £4300 into 2018/19 financial year.						
Year end prediction	£4,695.23	Including VAT refund & grants.				
Current bank Balance	£12,952.05	07-Aug-18				
Unpresented cheques	£391.75	07-Aug-18				
Income not yet on statement						
Reconciled Balance	£12,560.30	07-Aug-18				
VAT to be re-claimed to date	£67.84					